

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held June 10, 2021 at the District Office, Delta, Utah.

Meeting convened at 5:00 p.m.

The President of the Board called the meeting to order at 5:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #25.

Call to Order

Members in attendance: Todd E. Holt, President - via "Zoom"
David E. Lund, Vice-President
Joyce C. Barney, Member
Adam R. Britt, Member
Jennifer Finlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Keith T. Griffiths

Pledge of Allegiance: Keith T. Griffiths

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

Use of District Vehicles

Millard School District Policy - File Code: 3070
Fourth Reading

Classified Compensatory Time

Millard School District Policy - File Code:4030
Fourth Reading

Assignment and Transfer

Millard School District Policy - File Code: 4110
Fourth Reading

Student Attendance Policy

Millard School District Policy - File Code: 6010
First Reading

Consideration of New Policy

New Policies

Conduct on School Premises

Millard School District Policy - File Code: 7160
Fourth Reading

Tax Increment Financing Project Agreement

Millard School District Policy - File Code: 1050
First Reading

Consideration of the following policies for Deletions

Policies for Possible Deletion

Definition of Terms

Millard School District Policy - File Code: 1020
Fourth Reading

Prohibition of Dangerous Materials on District Property

Millard School District Policy - File Code:4045
Fourth Reading

Visiting

Millard School District Policy - File Code: 6070
Fourth Reading

3. Millard School District Mission - Vision - Values - Goals
4. Report on the Millard School District 2020-2021 School Year
5. Millard School District 2021-2022 Plan for Education Delivery
6. Proposal for Reconfiguration of Delta area schools for the 2022-2023 School Year
7. Study of Alterations to Secondary Class Schedules for the 2022-2023 School Year

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2021-2022 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Barney, with the voting as follows:

Closed Executive Session

| | |
|------------------|-----|
| Member Britt | Aye |
| Member Barney | Aye |
| Member Finlinson | Aye |
| Member Lund | Aye |
| Member Holt | Aye |

Member Finlinson made a motion to return the meeting to a Regular Session, seconded by Member Barney, with the voting as follows:

Regular Session

| | |
|------------------|-----|
| Member Finlinson | Aye |
| Member Barney | Aye |
| Member Britt | Aye |
| Member Finlinson | Aye |
| Member Holt | Aye |

Time of the Closed Executive Session was from 5:05 p.m. to 5:20 p.m.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2021-2022 school years as provided for in Utah Code: 52-4-205(1)(a).

Certification -
Closed Executive
Session

Todd E. Holt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held May 13, 2021 were approved by a motion from Member Barney, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Board President's Report

Board President's
Report

None

Superintendent Styler's Report

Superintendent
Styler's Report

None

Business Administrator Report

BA Report

1. Asbestos Notice

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval Finan-
cial Reports

Payment of bills from check #021344 to check #021579, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #26.

Adult High School Secondary Diplomas

Adult High
School Secondary
Diplomas

Daniel Wright

Mr. Colton Griffiths, Millard School District Adult Education Counselor, has reviewed his transcripts and determined that he has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Fall Activity Schedules

Fall Activity
Schedules

Millard High School

Millard High School Cross Country Schedule
Millard High School Boys' Golf
Millard High School Girls' Soccer
Millard High School Girls' Tennis

MHS Fall Activity
Schedules

Delta High School

Delta High School Girls' Tennis

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resig-
nation

Misty Penny- Instructional Assistant at Millard High School
Brittney Hathaway - Instructional Assistant at Delta South Elementary

Ratification for Delta Area Bus Drivers

Delta Bus Drivers

Darlene Webb
Britnie Mesa
Chrissie Hurd

Recommendation for Maintenance Position

MSD Mainte-
nance Position

Todd Davies

Ratification for Americorp Positions

Americorp Volun-
teers

Michael Lovell - Delta North Elementary School
Becca Frost - Fillmore Elementary School
Kelly Swallow - Millard High School

Recommendation for Fillmore Elementary School Lunch Worker

FES Lunch Work-
er

Jennifer Quarnberg

Recommendation for Millard High School Baseball Coach

MHS Baseball
Coach

Dakota Bullock

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Information Items

Information Item

Fillmore City Redevelopment Agency

Fillmore City
CRA - Commu-
nity North End
Reinvestment
Project

In the May Board of Education “Board Work Session”, Fillmore City Mayor, Mike Holt, Fillmore City Recorder, Kevin Orton, and Ryan Lancaster, with Lewis Young Robertson & Burningham, met with the Members of the Board to review and discuss Fillmore City’s Redevelopment Agency’s proposed Fillmore Community North End Reinvestment Project.

The CRA Project is to provide infrastructure and site improvements for up to \$2.0 million.

Phase 1: Full-service Fuel Center, Restaurant, and Hospitality Project. Future Development: RV Park and Hotel.

Kevin Orton, Fillmore City Recorder and Nick Carter, with State Bank of Southern Utah, were present for the discussion.

It was explained that the Members of the Board were in the process of reviewing a proposed policy for dealing with Tax Increment Financing, which was presented as a “first reading” early in this Board of Education meeting. This policy will be brought back in the July 2021 Board of Education meeting for approval.

With District administration and the Members of the Board not fully understanding Tax Increment Financing, this policy would allow the Board of Education to have an outside third-party consultant review the proposed project.

This consultant would be selected by the Millard School District and paid for, up to \$5,000, by the entity (i.e. City), proposing the tax increment project.

Kevin Orton, Fillmore City Recorder, agreed with the Millard School District moving forward with this analysis of the proposed project at this time.

The report, by the outside third party consultant, would include the following: An analysis of the return on investment, including the net present value calculations; an analysis of the impact of District participation versus non-participating; and an opinion regarding whether participation in the tax increment project is in the best interests of the District.

Action Items

Action Items

Policy Approval

Policy Approval

There were no policies for approval.

Request to Use Millard High Auditorium for Miss Millard Pageant

In the May Board of Education, Aubrey Woodard, Director of the Miss Millard Scholarship Pageant, requested use of the Millard High School Auditorium for July 9th and 10th from 10:00 a.m. to 8:00 p.m. on the 9th and 10:00 a.m. to 11:00 p.m. on the 10th. The request was for waiver of rental fee. After reviewing the needs for the Miss Millard Pageant, the use of the Millard High School auditorium is also needed Wednesday, July 7th from 12:00 p.m. until 6:00 p.m. and Thursday, July 8th from 10:00 a.m. to 6:00 p.m.

Member Britt made a motion to approve the use of the Millard High School auditorium for the extra days requested for the Miss Millard Scholarship Pageant, with waiving of the rental fee, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Request for Use of
MHS Auditorium
for Miss Millard
Pageant

Employee Request for Out-of-State Travel

1. "Teach Your Heart Out" Conference
Mrs. Ashley Abbott
San Diego, California

Mrs. Abbott was previously approved to attend this conference for the summer of 2020. Because of the COVID-19 concerns, all out-of-state travel was suspended. The cost has been previously paid, with Mrs. Abbott being contacted about attending this conference or having the District monies refunded. Mrs. Abbott would like to attend this conference next March 2022.

Out-of-State
Travel Requests

Employee and Students Out-of-State Travel Request

2. National FFA Convention
Mr. Chad Warnick and one other District Chaperone
Delta FFA Agronomy and Creed Team
Agronomy: Kena Knight, Sydney Stephenson, Makenzy Hildebrand, and Cody Stephenson
Creed Speaking: Makenzy Hildbrand
Louisville, Kentucky
October 26, 2021 - October 31, 2021
Estimated Cost for Advisor: \$1,500
Total estimated cost: \$3,000

The Out-of-State travel ban has not been removed, as of this time, for students and teachers to travel out of state.

Member Barney made a motion to give tentative approval and support for these two out-of-state travel requests, pending the removal of the out-of-state travel ban, as outline above, seconded by Member Britt and carried unanimously by the Members of the Board.

Board Meeting Schedule
2021-2022 School Year

Proposed MSD
Board of Educa-
tion Meeting
Schedule for
2021-2022 School
Year

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2021-2022 on the 2nd Thursday of each month, except as noted, at 1:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 8, 2021 - Budget Hearing

Thursday, August 12, 2021

Thursday, September 9, 2021

Thursday, October 14, 2021

Thursday, November 11, 2021

Thursday, December 9, 2021

Monday, January 13, 2022

Thursday, February 10, 2022

Thursday, March 10, 2022

Thursday, April 21, 2022

Thursday, May 12, 2022

Thursday, June 9, 2022– Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY KEITH T. GRIFFITHS, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.
David V. Styler
Superintendent

Member Finlinson made a motion to approve the Millard School District Board of Education meeting schedule, as outlined above, seconded by Member Britt and carried unanimously by the Members of the Board.

**Millard County School District
Professional Employees Negotiated Agreement
2021-2022 School Year**

Acceptance of
Professional Edu-
cators Negotiated
Agreement for
2021-2022 School
Year

1. **Increments and Lane Change Costs** – For the 2021-2022 school year the Millard School District will implement a professional educators salary schedule that will have percentages increases ranging from 7.07%-15.6% depending on the service step the employee is on. These percentage increases include the mid-year adjustment that was made with the December 1, 2020 payroll.

2. **Insurance** – The Millard School District will continue to fund and offer the three EMI Health Medical High Deductible Health Plans. The Millard School District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2800 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and putting \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. With the reduction in EMI Health Insurance premiums, professional employees will no longer pay \$60.00 per month towards medical insurance premium.

3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Ryan Hansen
MEA President

Todd E. Holt
President, Board of Education

David V. Styler
Superintendent

Member Barney made a motion to accept, approve and ratify the Negotiated Agreement for the Professional employees, for the 2021-2022 school year, seconded by Member Finlinson and carried unanimously by the Members of the Board.

**Millard County School District
Classified Employees Negotiated Agreement
2021-2022 School Year**

Tentative Acceptance of MSD Classified Employees Negotiated Agreement for 2021-2022 School Year

1. **Increments and Lane Change Costs** – Classified Employees will receive added costs of lane changes. For the 2021-2022 school year. The Millard School District will implement a classified employee salary schedule that will have percentages increases ranging from 7.18% -20% depending on the service step the employee is on. These percentage increases include the mid-year adjustment that was made with the December 1, 2020 payroll.

2. **Insurance** – The Millard School District will continue to fund and offer the three EMI Health Medical High Deductible Health Plans. The Millard School District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2800 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and putting \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.

3. **Bus Drivers Minimum Time** – Bus drivers will be paid a minimum of three (3) hours for activity runs, local in district shuttles, and field trips.

4. **Classified Employee Study Group** – A study group will be created with representatives from District personnel and classified personnel to study the following:

1. **Bus Drivers Insurance** – A study for the consideration of offering insurance benefits to all bus drivers.

2. **Classified Employee Sick Leave Bank** – A study for the consideration of creating a sick leave bank using personal leave days, vacation days, and possibly sick leave days.

**Rendon Hughes
Millard Classified President**

**Todd E. Holt
President, Board of Education**

**David V. Styler
Superintendent**

Member Britt made motion to accept, approve and ratify the Negotiated Agreement for the Millard School District Classified Employees, for the 2021-2022 school year, subject to acceptance of this negotiated agreement by the Classified Employees, seconded by Member Barney and carried unanimously by the Members of the Board.

Millard County School District
Salary Agreement – Administrative Employees
2021-2022 School Year

Acceptance of
MSD Administra-
tive Employees
Negotiated Agree-
ment for 2021-
2022 School Year

1. **Increments and Lane Change Costs** – Administrative employees will receive added costs of increments and lane changes. With the 2021-2022 school year, the base salary will be adjusted to the daily rate equivalent of the Professional Educators Salary Schedule of Step 14 MS for full-time assistant principals. The base salary for Building Administrators will be adjusted to the daily rate equivalent of the Professional Salary Schedule of Step 14 MS with \$10.00 added. For District Directors the base salary will be adjusted to the daily rate Equivalent to the Professional Educators Salary Schedule of Step 15 MS with \$10.00 added.

2. **Insurance** – The Millard School District will continue to fund and offer the three EMI Health Medical High Deductible Health Plans. The Millard School District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2800 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and putting \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. With the reduction in EMI Health Insurance premiums, professional employees will no longer pay \$60.00 per month towards medical insurance premium.

3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Matt Bassett, Representative
Representative

Todd E. Holt,
Board President

David V. Styler,
Superintendent

Member Finlinson made a motion to accept, approve and ratify the Negotiated Agreement for the Millard School District Administrative Employees, for the 2021-2022 school year, seconded by Member Barney and carried unanimously by the Members of the Board.

Master Lease Agreement with Local Building Authority of Millard School District

Renewal Master Lease Agreement with Local Building Authority

Under terms of the Master Lease Agreement between the Local Building Authority of Millard School District and Millard School District, an annual renewal of the Lease Agreement is required, extending the lease from July 1, 2021 and ending June 30, 2022.

Member Barney made a motion to renew the Lease Agreement between the Local Building Authority of Millard School District and the Millard School District for the period July 1, 2021 and ending June 30, 2022, seconded by Member Britt and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

This will be pushed back until July 2021

Communications for Board Members:

Communications for Board Members

None

Public Comment

Public Comment

None

Board Member Comments

Board Member Comments

1. Member Britt expressed thankfulness for the completion of the 2020-2021 school year, with face-to-face instruction. This took the efforts of all employees, the students, and parents.

2. Member Finlinson seconded what Member Britt had said. She appreciates the good work of all.

3. Member Barney expressed appreciation for the graduations and how well they were done. It was so good to be able to celebrate the success of the students from having a challenging year. The end-of-year activities at each of the schools were great and displayed the good things happening in the Millard School District. She appreciated the efforts made for the Springs sports.

4. Member Lund indicated that the graduations were very impressive at the three high schools. There are many good things happening within the schools. Thanks to the employees the students, and the parents.

5. Superintendent Styler was appreciative for a successful and good school year. Administration is working hard for the next school year, with lots of planning and moving forward. The next school year will surely be better with more good things happening.

Superintendent Styler expressed appreciation for the opportunity of attending the SEDC steak fry and meeting with many of the Southern Utah Legislators. These Legislators are good to support public education.

MILLARD COUNTY SCHOOL DISTRICT
DELTA, UTAH
JUNE 10, 2021

Budget Hearing
 Budget Revisions
 for Current Year -
 2020-2021 School
 Year

The Budget for the school year 2020-2021 school year was revised to accept additional revenue and adjustments to the opening fund balances. The amounts were distributed as follows:

FUND 10:

| | | | |
|------|---|--------------|--------------|
| 1000 | Instruction was increased from | \$19,855,636 | \$21,936,026 |
| 2100 | Supporting Services – Students increased | \$ 924,221 | \$ 937,009 |
| 2200 | Supporting Services – Teachers decreased | \$ 1,287,938 | \$ 1,174,060 |
| 2300 | Supporting Services – District General Administration decreased | \$ 502,967 | \$ 486,225 |
| 2400 | Supporting Services – School Administration increased | \$ 2,258,060 | \$ 2,311,091 |
| 2500 | Support Services – Business increased | \$ 756,362 | \$ 836,914 |
| 2600 | Operation and Maintenance of Plant Services increased | \$ 3,306,465 | \$ 3,713,233 |
| 2700 | Student Transportation increased | \$ 1,661,731 | \$ 1,738,664 |
| 2800 | Support Services increased | \$ -0- | \$ -0- |
| 2900 | Other Support Services | \$ -0- | \$ -0- |
| 3000 | Operation of Non-Educational Services | \$ -0- | \$ -0- |
| 5000 | Other Outlay | \$ -0- | \$ -0- |
| 6000 | Undistributed Reserves | \$ -0- | \$ -0- |
| | TOTAL FUND 10 | \$30,583,380 | \$33,195,577 |

FUND 21:

| | | |
|---------------------------------|--------------|--------------|
| Student Activity Fund increased | \$ 1,507,900 | \$ 1,546,450 |
|---------------------------------|--------------|--------------|

FUND 26:

| | | |
|---------------------------------|-----------|-----------|
| Charter School Replacement Levy | \$ 27,310 | \$ 27,310 |
|---------------------------------|-----------|-----------|

FUND 31:

| | | |
|------------------|--------|--------|
| Debt Service N/C | \$ -0- | \$ -0- |
|------------------|--------|--------|

FUND 32:

| | | |
|--------------------------|--------------|--------------|
| Capital Outlay increased | \$ 3,763,185 | \$ 4,237,810 |
|--------------------------|--------------|--------------|

FUND 51:

| | | |
|------------------------|--------------|--------------|
| Food Service increased | \$ 1,938,463 | \$ 2,019,915 |
|------------------------|--------------|--------------|

OTHER FUNDS:

| | | |
|--|-----------|-----------|
| FFA Science Lab/Foundation - decreased | \$ 11,600 | \$ 11,600 |
| MSD Foundation - Fund 76 | \$ 40,000 | \$ 40,000 |

With a Balance on Hand \$ 8,602,291

Member Barney made a motion to approve the revisions and adjustments to the 2020-2021 school year Budget for the Millard School District, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Exhibit # 27

The Tentative Budget, for the 2021-2022 School Year, for the Millard School District was presented with CERTIFIED TAX RATES as follows:

Budget Hearing
Tentative Budget
for 2021-2022
School Year

| | |
|-----------------|--|
| 0.001663 | State Basic Program |
| 0.000799 | Voted Leeway |
| 0.002466 | Board Voted Leeway |
| 0.000009 | Charter School Levy |
| 0.000000 | Judgement Levy |
| 0.004937 | Total for Maintenance and Operation |
| 0.000000 | Debt Service |
| 0.001895 | Capital Outlay |
| 0.000000 | C/O Judgement Levy |
| 0.001895 | Total for Capital Outlay |

**0.006832 TOTAL PROPOSED CERTIFIED TAX RATE
FOR THE 2021-2022 SCHOOL YEAR.**

The Budget was prepared on a Weighted Pupil Unit of 4,601.806 and an estimated assessed valuation of \$2,494,765,054., for Maintenance and Operation Fund, Debt Service Fund, and Capital Outlay Fund.

Member Finlinson made a motion to approve the Tentative Budget for the Millard School District and to set the Budget Hearing for Thursday, July 08, 2021, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah, seconded by Member Britt and carried unanimously by the Members of the Board.

Exhibit #27

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, July 8, 2021, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, July 8, 2021, at 6:00 p.m., at the District Office, 285 East 450 North, Delta Utah for the purpose of adopting the Budget and setting the Certified Tax Rates the 2021-2022 school year.

Budget Hearing

Meeting adjourned at 6:20 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator